

## DEPARTMENT OF SOCIAL SERVICES

## CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

August 2, 2010

**What's Inside:**

Mileage  
reimbursement  
for Respite only  
providers

## M E M O R A N D U M

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND  
CHILDREN'S DIVISION STAFF

FROM: PAULA NEESE, DIRECTOR

SUBJECT: MILEAGE REIMBURSEMENT FOR RESPITE ONLY  
APPROVED PROVIDERS

## DISCUSSION:

The purpose of this memorandum is to introduce policy regarding transportation of youth in foster care by those Resource Providers who are only approved for Respite services.

Resource Providers that are approved to provide Respite services but have no other foster care licenses or approvals are eligible for transportation reimbursement as outlined in [Special Expenses](#) policy beginning August 1, 2010.

**NECESSARY ACTION**

1. Review this memorandum with all Children's Division staff.
2. Review revised Child Welfare Manual chapters as indicated below.
3. All questions should be cleared through normal supervisory channels and directed to:

**PDS CONTACT**

Elizabeth Tattershall  
573-522-1191  
[Elizabeth.Tattershall@dss.mo.gov](mailto:Elizabeth.Tattershall@dss.mo.gov)

**PROGRAM MANAGER**

Dena Driver  
573-751-3171  
[Dena.D.Driver@dss.mo.gov](mailto:Dena.D.Driver@dss.mo.gov)

**CHILD WELFARE MANUAL REVISIONS**

[Section 4 Chapter 17 Subsection 7](#)  
[Section 4 Chapter 11 Attachment C](#)

**FORMS AND INSTRUCTIONS**

N/A

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| <b>REFERENCE DOCUMENTS AND RESOURCES</b><br>N/A  |
| <b>RELATED STATUTE</b><br>N/A  |
| <b>ADMINISTRATIVE RULE</b><br>N/A  |
| <b>COUNCIL ON ACCREDITATION (COA) STANDARDS</b><br>N/A   |
| <b>CHILD AND FAMILY SERVICES REVIEW (CFSR)</b><br>N/A  |
| <b>PROTECTIVE FACTORS</b><br>Parental Resilience N/A<br>Social Connections N/A<br>Knowledge of Parenting and Child Development N/A<br>Concrete Support in Times of Need N/A<br>Social and Emotional Competence of Children N/A |
| <b>FACES REQUIREMENTS</b><br>N/A   |